

## West Itchenor Parish Council

Minutes of a Planning Meeting of the West Itchenor Parish Council held on Monday 14 March 2016 at 9.00 am in The Itchenor Memorial Hall.

Present: Mr G Colbourne, Mr C Mead-Briggs, Mrs A Trevelyan (Chairman)

In attendance: 1 member of public

### 1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Dunn.

### 2 DECLARATION OF INTERESTS.

Cllr Mead-Briggs declared a personal interest in the discussion under Item 6 relating to Old Haven as the property lies close to his house and because he, jointly with others, promoted the Significance Assessment document dated December 2014.

### 3 MINUTES OF THE PLANNING MEETING HELD ON 29 February 2016.

The Chairman called for the approval of the Minutes of the Planning Meeting held on 8 February 2016. These were **AGREED** and the Chairman duly signed the Minutes as being a true record of that meeting.

### 4 PLANNING APPLICATIONS

#### 4.1 WI/16/00563/DOM– The White House, Itchenor Road, Itchenor Alterations to East boundary wall.

The plans were reviewed. Councillors drew attention to the discrepancy between the application plan (Drawing no 42) and the “Parish online “ map. This concerns the extent of land ownership held by The White House title. The applicant has shown the boundary following the line of the boundary wall and stretching across the existing driveway just to the north of the Electricity Sub Station. It is shown verged red indicating ownership by the White House. This disagrees with the Parish online Map. This map indicates the driveway falling outside land owned by The White House.

**AGREED RESPONSE:** West Itchenor Parish Council defers a decision pending the District Council advising the correct ownership of the land in question.

#### 4.2 WI/16/00736/TCA – Fosse Cottage Itchenor Road West Itchenor

Notification of intention to re-pollard down to approx. 9m on 2 no. Hybrid Poplar trees (1 and 2). Reduce down to hedge height of 2m on 1 Bay tree (5) and 1 no. Hawthorn tree (4). Crown reduce by 0.5m (all round) on 1 no. Arbutus tree (3).

**AGREED RESPONSE:** West Itchenor Parish Council has no objection to this application.

## 5 PLANNING DECISIONS

No new decisions reported.

## 6 ENFORCEMENT ISSUES

### 14/00365/CONCOU – Northshore Yacht Ltd, The Street

The Clerk has written to CDC but no further reply has been received. Councilors requested that a further letter should be sent to CDC.

### Old Haven, The Street, Itchenor

At the 29 February meeting concern was expressed that the building had been boarded up for so long that it was agreed that the Clerk should write to the District Council pointing out its concerns and urging swift action on this building before it falls into further disrepair. No response had as yet been received. Councilors reviewed the recent email exchange with the occupier of No 3 The Street. They also reviewed the history of planning applications since 2010 and in particular the meeting held with the Harbour Conservancy in 2014 to consider what else might be done to protect the house which is a designated Heritage Asset.

**AGREED RESPONSE:** Councilors agreed to ask the Clerk to write to our two District Councilors, Graeme Barrett and Elizabeth Hamilton, asking them to consider the best way forward to secure the prevention of further damage to the building including the suggestion that they might support the service of a S 215 Notice and how this might best be drafted. The Clerk is asked to notify our decision to the party who first raised the issue (see minutes of 29 February 2016) and to the resident of No 3 The Street.

### Land in West Wittering between the Country Club and our parish boundary.

The land in question lies South of Shipton Common, west of "Nasib", and runs South to the north eastern boundary of Harbour Way Country Club. It lies within West Wittering Parish Council area but is inside the Itchenor VDS "Zone of influence". Councilors considered the photographic evidence of engineering work that has recently taken place without planning permission and they resolved to ask the Clerk to notify the Clerk of West Wittering Parish Council about their concerns, requesting that we be kept informed of any further information. Our Clerk was also asked to write to our District Councilors so that they might make enquiries at CDC.

## 7 DATE OF NEXT MEETING

The next meeting is scheduled for Tuesday 29<sup>th</sup> March 2016 at 8.45am.

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Chairman, Planning Committee