

West Itchenor Parish Council

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To: Members of West Itchenor Parish Council

You are hereby summoned to attend a Meeting of West Itchenor Parish Council to be held on **Monday 9 March 2020 at 6.00 pm** in Itchenor Memorial Hall to transact the following business.

Members of the public and press have a right to attend and are warmly welcomed.

AGENDA

1. Chairman's Welcome
2. Questions/comments from members of the public.
(This item will be limited to a maximum of 10 minutes)
3. To receive reports from the District and County Councillors on matters affecting the Parish.
4. To accept apologies for absence.
5. To receive Declarations of Interest by Members and dispensation requests in respect of any Items on the Agenda.
6. To confirm and sign the Minutes of the Parish Council meeting held on 13 January 2020.
7. Matters arising from the minutes of the meeting held on 13 January 2020.
 - To receive an update on the mobile waste sites and approve action required
 - To receive an update on traffic monitoring and approve action required.
 - To receive an update on the broken rail on the bridge and approve action required.
8. To receive the Minutes of Planning Committee meetings held on 27 January and 10 February and consider any action required.
9. Environment Working party update and approval of recommendations.
10. To receive a report on surface water drainage and gully maintenance and approve action required.
11. To receive reports from any external meetings attended by Councillors and consider any recommendations made.
12. Policy Adoption and Review.
 - Internal Audit plan
 - Effectiveness of Internal Audit
13. To receive an update on the proposed Traffic Regulation Order and approve any action required.
14. To review updates from Chichester District Council on the Local Plan and approve any action required.
15. Clerks Report: To receive a report from the Clerk and act upon correspondence received.
16. Finance.
 - To approve the appointment of Mulberry & Co as Internal Auditor for the year ending 31 March 2020
 - To review the annual risk assessments
 - To review and if required update the Asset Register
 - To approve the Schedule of Payments and Receipts
 - To approve the Statement of Accounts
17. Items for referral to the Parish Council Meeting on Monday 11 May 2020.
18. Legal matters relating to the Pond¹
19. Legal matters relating to the Common¹

C A Smith

Signed _____

Date 3 March 2020

Clerk to the Council

By resolution the Parish Council may decided to exclude the Press and Public from any part of the meeting
¹ Public bodies (Admission to Meetings) Act 1960